

Procedures And Policies For Maintaining And Utilizing Physical, Academic And Support Facilities - Laboratory, Library, Sports Complex, Computers, Classrooms Etc. 2017-2018

The grants received by the college from government are utilized for new construction, renovation and upkeep of all the infrastructure of the college. This is done by holding of regular meetings of various committees to ensure optimal allocation and utilization of the available financial resources. A spacious new P.G building & Girls hostel are under construction. The construction and maintenance of buildings is carried out by the "Jal nigan".

To ensure the safety of the students, especially the women students, who constitute about 80% of the student strength, close circuit television [CCTV] cameras are fixed at each class rooms and vantage points and the monitoring is done at the principal's room.

The laboratories of the science are well maintained with good equipments for the undergraduate, postgraduate students. The consumable and nonconsumable items for the laboratories are purchased by individual departments with the help of purchase committees after getting comparative statements of quotations from competitive suppliers. All the payments to vendors are made through electronic clearance system [ECS] of banks. The items purchased are entered in the respective stock registers of the departments and these are routinely checked by verification committee appointed both at the college level and also by the government.

The classroom allotted by the time table committee, headed by the Principal. The time table is designed by time table committee so that the available classrooms are used optimally. Time table committee allots classrooms according to the students strengths. Use of classroom for these activities must be made with prior permission of the authority.

The library of the college has text books. College Proctor issues I-Card to the students after that students borrow books according to their needs. There is no Librarian appointed by the govt. in our college. All the Departmental Heads take the responsibility of maintaining the books of their respective department and issue to the students according to their needs.

Games and Sports play an important role in the College lives. The physical education departments of the college take care of those activities are laid by college administration; they regulate the games and sports activities in the college. The rules regarding utilization of sports facilities are laid by the college authorities. They aim to serve as general guidelines to students and source of information pertaining to college sports facilities. All the sports facility of the college are utilized for physical education, training and sports activity of the students, faculty and the staff.

We have a computer lab in the college and there are 16 computers in lab. There is computer operator on daily wage bases is engaged for the Computer related works of the college. The govt. allots funds from time to time for the purchase of computers and maintenance.


[Prof. M.A. Gauri]
Principal/Chairperson



[Mrs. Neelima Singh]
IQAC Coordinator
